



**Unruh Turner Burke & Frees
Job Description**

JOB TITLE: Associate Attorney

DEPT. NAME: Litigation

REPORTS TO: Partners

Unruh Turner Burke & Frees, a suburban Philadelphia-area law firm based in West Chester, Pennsylvania, with a strong litigation practice handling a wide variety of sophisticated commercial and consumer related matters, has an opening for a team-oriented attorney, with 2 to 3 years of relevant experience, in the firm's Litigation Department.

Primary Functions and Responsibilities:

The position will entail preparing and responding to written discovery, assisting with pre-trial activities such as drafting pleadings, briefs and motions, attending depositions, hearings, motions and mediations, trial preparation including research and case strategy, working autonomously in the West Chester office, yet maintaining communication with Partners, and cultivating relationships with the Firm's existing and future clients.

Relevant Experience and Major Qualifications:

Candidates must be admitted to practice in Pennsylvania and have 2-3 years of previous law firm experience in Pennsylvania in commercial litigation. Creditors' rights experience is a plus.

Candidates must have strong communication and drafting skills, be highly motivated, hard-working, diligent, articulate and able to work independently at their experience level.

Competitive starting salary commensurate with experience, along with a comprehensive benefits package including medical, dental, vision and 401K.

Unruh Turner Burke & Frees is an equal opportunity employer.

Qualified candidates should forward resume with salary requirements to Susan Ondeck at sondeck@utbf.com