

## Unruh Turner Burke & Frees Job Description

JOB TITLE: Attorney DEPT. NAME: Transactional

REPORTS TO: Partners

Unruh Turner Burke & Frees, a suburban Philadelphia-area law firm based in West Chester, Pennsylvania, with a strong real estate and business practice, has an opening for a team-oriented attorney with 5 to 10 years of relevant experience as an associate in the firm's Real Estate and Business Transactional Group.

## **Primary Functions and Responsibilities**:

The position will entail representation of developers, landlords, tenants and lenders in connection with commercial and residential real estate development, construction, leasing and financing transactions; counseling business clients on the formation and governance of business corporations, joint ventures and partnerships, and drafting related documents; representing clients in the purchase and sale of businesses; drafting, reviewing and negotiating diverse business agreements; planning and creating condominium and planned community regimes for real estate developments; and general business representation and counseling.

## **Relevant Experience and Major Qualifications:**

Candidates must be admitted to practice in Pennsylvania and have previous law firm experience in Pennsylvania representing clients in one or more of the following: real estate acquisition, development and financing transactions; representing business organizations in general business matters including contract drafting and negotiation; representing and counseling clients in formation and governance of business organizations. Candidates must have significant understanding of common business organizations. Candidates must have strong communication and drafting skills, and must be highly motivated, hard-working, diligent, articulate and able to work with a significant degree of independence.

The following are also a significant "plus":

- Experience representing lenders and borrowers and familiarity with commercial real estate and asset-based loan documentation, procedures and closings
- Experience in formation and creation of documentation for commercial and/or residential planned community and condominium ownership regimes.
- Tax background, including LLM degree in taxation (or willingness to pursue LLM degree if asked, at firm expense)

Competitive starting salary commensurate with experience, along with a comprehensive benefits package including medical, dental, vision and 401K.

Unruh Turner Burke & Frees is an equal opportunity employer.

Qualified candidates should forward resume with salary requirements to Susan Ondeck at sondeck@utbf.com